



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

August 24, 2018

**NOTICE TO PROSPECTIVE BIDDERS**

Subject: Invitation to Bid

**SMALL BUSINESS ENTERPRISE PROJECT**

**WBS Element:** 10.106011B & 10.206011B

**Counties:** Mecklenburg

**Contract No.:** 10-02-094

**Location:** Various Primary & Secondary Roads

**Type Of Work:** Removal of Debris, Dead Animals and Other Hazards

**Bid Opening:** Wednesday September 19, 2018 @ 2:00 P.M.

**The date of availability for this project is October 1, 2018**

**The date of completion for this project is September 30, 2019**

The North Carolina Department of Transportation is requesting bids for the above mentioned project. Interested bidders must obtain an official bid package in order to bid. Contractors and subcontractors may obtain a proposal and plans from the Division10 website at: [https://connect.ncdot.gov/letting/pages/letting-list.aspx?let\\_type=10&let\\_status=advertised](https://connect.ncdot.gov/letting/pages/letting-list.aspx?let_type=10&let_status=advertised)

**SBE PROGRAM INFORMATION**

This is a Small Business Enterprise Program project, and as such, will be restricted to businesses with a gross income of not more than \$1.5 million during the previous calendar year. The Department's normal bonding and Contractor license requirements will be waived.

Any firm seeking to bid on this project must be certified as a Small Business Enterprise (SBE) with the Contractual Services Unit as of the date of bid opening, or their bid will automatically be disqualified. Certified firms eligible to bid are listed in the SBE Directory available at the following website address: <https://connect.ncdot.gov/business/SmallBusiness/Pages/default.aspx>

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow time for review. The application packet and additional information on the program may be obtained online at the following website address: <https://connect.ncdot.gov/business/SmallBusiness/Pages/SBE%20Certification%20Process.aspx>

Any bid received on this project from a firm not maintaining a current certification with NCDOT as a Small Business Enterprise shall automatically be rejected.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 10  
716 WEST MAIN ST.  
ALBEMARLE, NC 28001

*Telephone:* (704) 983-4400  
*Fax:* (704) 982-3146  
*Customer Service:* 1-877-368-4968

*Location:*  
716 WEST MAIN ST.  
ALBEMARLE, NC 28001

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

It will be the Contractor's responsibility to continue to monitor the NCDOT website for any addendums or other updates concerning this project.

**There will be a Mandatory Pre-Bid at 2:00 PM Tuesday September 11, 2018 at the Division 10 Office located at 716 W. Main St. Albemarle, NC 28001. All bidders are required to attend this meeting.**

**Electronic Bidding is not available for this contract.**

Sealed bids must be received in the Tenth Division Office at 716 W. Main Street in Albemarle NC by **2:00PM Wednesday September 19, 2018**. Bids must be submitted on the official bid sheet, submitted with the entire proposal, and display the following statement at the bottom left corner of the sealed envelope:

**Quotation for Removal of Debris, Dead Animals and Hazards in Mecklenburg County to be opened September 19, 2018 at 2:00 P.M.**

If you have questions about bidding on this project or any other questions concerning this project please contact, Mr. Tim Anderson at (704) 983-4400.


Return bid packages to the address below if returning by mail:

Mr. Terry Burleson  
NC Department of Transportation  
716 W. Main St.  
Albemarle, NC 28001

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

**NOTE TO BIDDERS:** Due to the need for NCDOT personnel to separate all Proposals after the award of the Contract, Division 10 is requesting that all bidders refrain from stapling these large proposals together and instead use a **Binder Clip** to bind the bid package together. Your attention to this matter is greatly appreciated.

Sincerely,

DocuSigned by:  
  
5169D778708C4B7...

Terry Burleson  
Division Contract Engineer

Cc: Kellie Crump, Division Project Manager  
Tim Anderson, PE, Division Maintenance Engineer